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please quote Ref No: JSC/PREQ/21-22/
00001



JUDICIAL SERVICE COMMISSION
PLOT 16 MACKINNON ROAD
LOTIS TOWERS, 6TH – 8THFLOOR
P. O. BOX 7679,
KAMPALA, UGANDA

THE REPUBLIC OF UGANDA

11th November, 2021

PREQUALIFICATION NOTICE

PREQUALIFICATION FOR PROVIDERS FOR WORKS, SERVICES OR SUPPLIES FOR FY2021/2022, 2022/2023 AND 2023/2024 PROCUREMENT REF: NO. JSC/PREQ/21-22/00001

1. The **Judicial Service Commission** is in the process of pre-qualifying competent firms for the provision of works, services and supplies for financial year 2021/22, 2022/23 and 2023/24.
2. The Commission invites suitably qualified bidders to submit sealed bids for the prequalification of providers for the under listed supplies, services and works.

S/No	SUPPLIES
1	Assorted office stationery
2	Office equipment and tools
3	ICT Equipment, Computers & Printers, Computer and Printer consumables and accessories
4	Printers, Printer consumables and accessories
5	Electrical equipment and accessories
6	Air Conditioners and Accessories
7	Office Furniture and Fittings
8	Office equipment and tools
9	Kitchen Equipment
10	Food stuffs and Wood Fuel
11	Motor vehicles, Motor cycles
12	Tyres, Tubes and Batteries Spare Parts
13	Spare Parts of Motor Vehicles and Motor Cycles
14	Fuel, Petroleum products and Lubricants
15	Motor vehicles, Motor cycles, tyres, tubes, batteries and Spare parts
16	Supply and installation of Computer software, Networking
17	Supply and maintenance of Generators and Solar equipment
18	Uniforms, curtains, and carpets
19	Protective wear
20	Toners, Cartridges, Printer Consumables And Accessories
21	Building Materials, pipes and fittings, plumbing materials
22	General Supplies
	SERVICES
23	Advertising and Media
24	Air Ticketing, Tours & travel

25	Auctioneers
26	Cleaning services
27	Computer repair & maintenance
28	Engraving
29	Events management
30	Hotel & Conference facilities
31	Maintenance & repair of electrical equipment
32	Maintenance & repair of office tools & equipment
33	Maintenance and Repair of Furniture and Fittings
34	Fumigation
35	Motor vehicle hire services
36	Repair & Maintenance of Motor Vehicles & Cycles
37	Training (Financial, Legal, Procurement, Project Management, Human Resource)
	WORKS
38	Minor civil works and Repair of Buildings.
39	Metal fabrications/works.
40	Electrical works

3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8.00am to 5.00pm**.
5. Bidding documents in English may be purchased by interested eligible bidders upon payment of a non-refundable fee of **UGX: 100,000/= (Uganda Shillings One hundred thousand Shillings only) per bid**. The method of payment will be through Bank - URA collection Account by using Bank advice form which can be obtained on URA website. The bid document will be picked by the bidder or representative on presentation of payment receipt.
6. Bids must be delivered to the address below at 8(a) at or before **10:00 am (local time) on 9th December, 2021**.
7. Late bids shall be rejected. Bids will be opened in the presence of only **7 Bidders' Representatives**, who will arrive 1st at the address below at 8(d) at **10:30 am on 9th December, 2021**.
8. (a) Bidding documents may be inspected at the **Procurement and Disposal Unit, Lotis Towers (7th floor), Plot 16, Mackinnon Road, Kampala**.
 (b) Documents will be issued from: **Address number 8 (a) above**.
 (c) Sealed Bid (s) three (03) copies plus One (01) Original must be delivered to Address given number 8 (a) above. The packaging of sealed Bid (s) must be clearly marked, "supply and delivery of- indicate lot number and name under Framework Contract. Procurement Reference Number: JSC/SUPLS/21-22/00007"
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	11/11/2021
b. Bid closing date	09/12/2021 at 11:00 am (local time)
c. Evaluation process	10/12/2021 to 17/12/2021

d. Display and communication of best evaluated bidder notice	22/12/2022
e. Contract signature	NA

PERMANENT SECRETARY