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In any correspondence on this subject  
please quote Ref No: JSC/NCONS/21-22/  
00059



JUDICIAL SERVICE COMMISSION  
PLOT 16 MACKINNON ROAD  
LOTIS TOWERS, 6<sup>TH</sup> – 8<sup>TH</sup>FLOOR  
P O BOX 7679,  
KAMPALA, UGANDA

THE REPUBLIC OF UGANDA

11<sup>th</sup> November, 2021

## BID NOTICE UNDER OPEN DOMESTIC BIDDING

### PROCUREMENT OF PRINTING SERVICES UNDER FRAMEWORK CONTRACT. PROCUREMENT REF: NO. JSC/NCONS/20-21/00059

1. The Judicial Service Commission has allocated funds to be used for the acquisition of Printing Services under Framework Contract.
2. The Entity invites sealed bids from eligible bidders for the provision of above services under Framework Contract Arrangement.
3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8.00am to 5.00pm**.
5. Bidding documents in English may be purchased by interested eligible bidders upon payment of a non-refundable fee of **UGX: 100,000/= (Uganda Shillings One hundred thousand Shillings only)**. The method of payment will be through Bank -URA collection Account by using Bank advice form which can be obtained on URA website. The bid document will be picked by the bidder or representative on presentation of payment receipt.
6. Bids must be delivered to the address below at 8(a) at or before **11:00 am (local time) on 9<sup>th</sup> December, 2021**.
7. All Bids must be accompanied by a bid securing declaration. The Bid securing declaration must be valid until **31<sup>st</sup> March, 2022**  
Late bids shall be rejected. Bids will be opened in the presence of only **7 Bidders' Representatives, who will arrive 1<sup>st</sup>** at the address below at **11:30 am** on **9<sup>th</sup> December, 2021**.
8. (a) Bidding documents may be inspected at the **Procurement and Disposal Unit, Lotis Towers (7<sup>th</sup> floor), Plot 16, Mackinnon Road, Kampala**.  
(b) Documents will be issued from: **Address number 8 (a) above**.

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(c) Sealed Bid (s) three (03) copies plus One (01) Original must be delivered to Address

given in number 8 (a) above. The packaging of sealed Bid (s) must be clearly marked,

“Provision of Printing Services under Framework Contract.  
Procurement Reference Number: JSC/SUPLS/21-22/00059”

9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	<b>11/11/2021</b>
b. Bid closing date	<b>09/12/2021 at 11:00 am (local time)</b>
c. Evaluation process	<b>10/12/2021 to 17/12/2021</b>
d. Display and communication of best evaluated bidder notice	<b>22/12/2021</b>
e. Contract signature	<b>05/01/2021</b>

**PERMANENT SECRETARY**